



QUEEN CITY
SCHOOL OF MINISTRY

STUDENT HANDBOOK

INTRODUCTION

IDENTITY

How many times have you heard this...

“I would love to have some Bible school training, but I can’t afford it.”

“I just can’t pick up and move across the country at my age.”

“I’m too old. I’ve been out of school way too long to be educated now.”

The Queen City School of Ministry was established to meet the needs of the growing number of people just like you!

PURPOSE

Queen City School of Ministry is committed to the “equipping of the saints for the work of ministry.” (Ephesians 4:12) Our focus is on the practical side of ministry training. The instruction is not born out of dry academia but is the sum total of years of practical ministry experience. We want to help cultivate Kingdom leaders, true servants of the Lord, that are beneficial to the body of Christ.

PHILOSOPHY

The Queen City School of Ministry is devoted to the belief that all Christians have a personal calling for ministry. Similarly, we believe that the Bible teaches that all believers have unique gifts and share a common anointing that teaches us all things (1 Corinthians 12:7 & 1 John 2:20, 27). The Bible further teaches that the church needs to release ministry to these saints (Ephesians 4:12).

Our guiding philosophy compels us to provide all the training and opportunity that we can in order to make this possible.



Queen City



QUEEN CITY

SCHOOL OF MINISTRY

QCSOM

CULTIVATING KINGDOM LEADERS



QUEEN CITY
SCHOOL OF MINISTRY

GOALS & COURSES

Students are taught that nothing supersedes their personal relationship with Jesus Christ. Intimacy, integrity, submission, obedience and character are stressed at every level. Students are taught the principals of servant leadership, that they are expected to be a blessing to their local congregation and pastor. Students are taught that the ultimate goal of their lives and ministries is to be obedient to the Lord, not appear to be “successful” or “popular” as a Christian “superstar”.

FIRST YEAR

101 Bible Study Methods

102 Old Testament Survey

103 New Testament Survey

104 The Kingdom of God

105 Bible Covenants

106 Tabernacles and Temples

107 Biblical Theology

108 Church History

SECOND YEAR

201 Spiritual Gifts

202 Leadership Ethics

203 Servant Leadership

204 Dominion Leadership

205 Church Administration

206 Small Groups

207 Teaching and Preaching

208 Biblical Counseling

SCHOOL YEAR

Our school year runs concurrently with the calendar year starting in January and ending the following November. Each school year consists of 2 semesters. Each course lasts 4 consecutive weeks.

Classes will be on Tuesday evenings from 6:30 p.m. until 9:30 p.m. Each course, therefore, will contain 12 hours of classroom time.

FIRST YEAR COURSES

Biblical Overview & Themes	First Semester
Bible Study Methods	January
Old Testament Survey	February
New Testament Survey	March
The Kingdom of God	April
Bible Covenants	May
Biblical Studies	Second Semester
Tabernacles & Temples	September
Biblical Theology	October
Church History	November

SECOND YEAR COURSES

Preparing the Leader & Ministry	First Semester
Spiritual Gifts	January
Leadership Ethics	February
Servant Leadership	March
Dominion Leadership	April
Church Administration	May
Preparing to Lead	Second Semester
Small Groups	September
Teaching & Preaching	October
Biblical Counseling	November

GRADING REQUIREMENTS

Each student must return their application with a \$35 non-refundable application fee. All students must attend the Kingdom Launch: New Student Orientation. Each student will be given a study Bible at the beginning of their first year and a new binder containing the courses. Study assignments will be assigned weekly, from the Bible. It serves as the textbook for the entire two year process. Each student is required to carry a 2.75 or above GPA (See grading scale below). This grade is determined by the following criteria:

GRADED ACTIVITIES

- **Class Attendance**
- **Homework Assignments**
- **Study Questions**
- **Final Exams**
- **Reflection Papers**
- **Book Reports (1 per year)**

GRADING SCALE

90 - 100	A
80 - 89	B
70 - 79	C
60 - 69	D



CULTIVATING KINGDOM LEADERS



COURSE DESCRIPTIONS: FIRST YEAR

First year classes are designed to help build biblical foundation upon which effective ministry can be built.

101 | Bible Study Methods: This course teaching the students several approaches to studying the Bible with an aim of helping them organize the material for teaching or preaching

102 | Old Testament Survey: This course examines the divisions of the Old Testament with an overview of its 39 books set within the culture and history of Israel as a people and nation.

103 | New Testament Survey: This course examines the divisions of the New Testament books with an emphasis on the history of the church from its conception through the First Century.

104 | The Kingdom of God: This course examines the development of the Kingdom of God on earth from the Garden of Eden to the Millennial Reign of Christ. Its emphasis is on proper church order today personally and corporately.

105 | Bible Covenants: This course studies the nine covenants that God has made for the benefit of mankind with respect to His divine plan of redemption and how it relates to the believer's personal relationship with God.

106 | Tabernacles and Temples: This course examines the tabernacles and temples of the Bible in order to see salvation's plan displayed in each and how it relates to us today.

107 | Biblical Theology: This course is designed to build a simple, yet secure foundation of Biblical doctrine under the student's life and ministry. No far out doctrines here, just the basics that most every major church and denomination can agree upon.

108 | Church History: This course follows the development of the church from the close of the First Century until now, with an emphasis on how NOT to repeat the mistakes of our forefathers.

COURSE DESCRIPTIONS: SECOND YEAR

Second year classes are designed to provide the practical skills needed to help create a true servant of God.

201 | Spiritual Gifts: This course is one of the most practical courses offered. It gives the person confidence that God has, indeed, blessed them with gifts and abilities that can, and should, help the Body of Christ.

202 | Leadership Ethics: This course may challenge the students more than any other as we apply the moral standards of the Bible with today's crumbling ethics both within and outside the church.

203 | Servant Leadership: Servant leadership is what Christ displayed with His disciples and is the basis of application for these basics leadership principles as they relate to the church.

204 | Dominion Leadership: All believers are called to help pastor the flock inasmuch as God has called each of us to help nurture and raise up others around us according to the model of parenthood.

205 | Church Administration: This course helps lay out a strategy for administrating a church using the Book of Acts as a model for what the contemporary church should look like.

206 | Small Groups: For many of our students, they may either lead a small group or start small groups. This course is a basic overview of how get the job done, working as close to the Biblical model as possible.

207 | Teaching and Preaching Methods: This course builds upon the previous class by helping the student sharpen their skills in communicating effectively the Word of God in a public forum.

208 | Biblical Counseling: This class helps the student understand some foundational counseling skills that take into consideration the whole man, body soul and spirit, with respect to the regenerating power of the Holy Spirit.

POLICIES + PROCEDURES

MINISTRY HOURS

Each student is also required to have 100 hours of ministry time over the two year period at their local church under pastoral supervision. We believe that training happens as much as in the doing of ministry as it does in the learning of the ministry.

AFFILIATION

The Queen City School of Ministry is affiliated with the SOMA Network of Schools led by Pastor Mark Pfeifer.

GRADUATION

Upon completion of all requirements students will receive a Diploma of Completion through the Queen City School of Ministry. The graduation ceremony will take place in December at the end of every 2 year cycle, and will be held at Solid Rock Church South.



CULTIVATING KINGDOM LEADERS



FACULTY + STAFF



PASTOR TODD KRITZWISER

School of Ministry Professor

Todd Kritzwiser has dedicated 35 years to ministry, serving in roles from worship leader to lead pastor. His experience spans leading youth, teaching, and executive leadership, all with a focus on guiding others into a deeper understanding of their faith. Todd's passion for teaching is matched only by his commitment to helping people embrace the fullness of what Jesus has for them.

Pastor Todd and his wife Jenny have been married since 1992 and have 2 sons, Gabe and Levi, who also serve in the ministry.



PASTOR JASON BOWMAN

School of Ministry Professor

Pastor Jason has been in ministry since He was 19, starting as a youth pastor and serving in various pastoral roles since then. While serving, he obtained a Bachelors of Education from Miami University and a Masters in Education at Northern Kentucky University and taught in the public school education for seven years.

He has served at Solid Rock Church since 2013 as a Campus Pastor and most recently as the lead Pastor of the South Campus.

Pastor Jason was married to Brittany in 2006 and they have two wonderful children, Jaden and Elann.



KASSIE JONES

School of Ministry Director

Kassie Jones leads the Deaf Ministry at Life Change Church, focusing on spiritual growth and community support through Bible studies, prayer, and interpreting for services and events. Kassie is passionate about seeing people grow in their faith and understanding of who God is and what He's called them to do, and she is dedicated to building and supporting community partnerships with her love for Jesus Christ.

TUITION + FEES

TUITION

The Queen City School of Ministry Tuition Plan is as follows:

FIRST YEAR	SECOND YEAR
\$920	\$920

Money for each course is due by the first day of class.

DISCOUNTS & INCENTIVES*

Students paying in full for the entire year receive a 10% deduction off their total tuition costs.

Married students receive a 20% discount on one tuition bill if enrolled at the same time.

**Discounts cannot be combined.*

GRADUATION

Outstanding balances of the tuition must be paid in full by the end of each calendar year. And all balances must be paid in full before a student receives their diploma.

All tuition fees are non-refundable and an additional 10% late fee will be assessed to each student whose tuition bill is over four weeks late.

Students who owe back tuition for more than 8 weeks will be dismissed from the school until tuition is paid in full.



REGISTER TODAY!

To register scan the QR code or go to www.queencitysom.org

REQUEST INFORMATION

To request more information email qcn@lccmilford.com

Queen City School of Ministry | 701 Chamber Dr, Milford, OH 45150



Queen City School of Ministry | 701 Chamber Dr, Milford, OH 45150